CRIMINAL HISTORY CLEARANCE GUIDELINES

Electronic and Off Island Request(s):

For all Email Request(s) you may email your completed application to:

Nicole B. Borja  nborja@guamag.org
Jay Fejeran       jfejeran@guamag.org
or
Maureen Guzman   law@guamag.org

If you are requesting for our agency to mail the results of our search, please ensure that proof of payment is submitted and mailing information is current.

Copy of a valid photo Guam/State issued Driver’s License, Guam/State issued Identification Card, Military Identification or U.S. Passport.

Employer/Background Investigation Request(s):

If you are a Law Enforcement Agency or Military Office requesting for information on an individual, please direct your request(s) to:

Anthony Blas, Chief Investigator
ablasi@guamag.org
(671) 475-3406 ext. 2210
or
Anthony V. Camacho, Investigator III
avcamacho@guamag.org
(671) 475-3406 ext. 2280

If you are a non-military or non-law enforcement employer requesting for a Criminal History Clearance on a potential employee, please be advised that we will not release any information without a written authorization from the affected individual.

If you are a non-military or non-law enforcement employer who wants more information pertaining to the details of the results, no further information is required under the statute to be provided by this Office. Such information can be obtained directly from the employee/applicant, or by obtaining a copy of pleadings from the court.

Clearance Fee:

A fee of $15.00 is required for each request. An applicant will be provided a “receipt form” to take to the Treasurer of Guam for payment.

Results that are not picked up within thirty (30) days will be discarded. Any subsequent application will be assessed a $15.00 fee.