Office of the Attorney General
Elizabeth Barrett-Anderson
Attorney General of Guam
Prosecution Division
590 S. Marine Corps Drive, Ste. 706 ● Tamuning, Guam 96913 ● USA
(671) 475-3406 ● (671) 477-3390 (Fax)
www.guamag.org

Guidelines for Individuals Requesting for an AG Case Clearance / Disposition

A request for AG Case Clearance / Disposition requires the following:

1) Letter from individual and reason for disposition request, i.e., for entrance onto a military base/facility for occupational work. In the letter, state your full name (any aliases if known), DOB and SSN.
2) A copy of a valid photo identification.
3) Fee of $15.00 in cash or check made payable to Treasurer of Guam. *All checks are subject to a $35 handling fee should it be returned for insufficient funds.*

Email and off-island requests are accepted provided the requests are submitted in a letter format with a return address, email address and any attachments. Clearances prepared for email and off-island requests will be held until proof of payment is furnished to the Prosecution Division (see AG Case Clearance Payment Form).

Our response will be in a disposition letter format with a copy sent to Guam Police Department Records and Identification Section for record purposes.

The AG Case Clearance form may be picked up by the requesting individual. A valid photo identification is required. It may also be mailed if requested to the individual's mailing address (please specify and include a self-addressed, postage paid envelope).

Should you have any questions, please do not hesitate to contact our office at 475-3406 extension 2410.

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APPLICATION FOR OAG CLEARANCE/DISPOSITION LETTER
(Individual)

Legal Name:_____,_____,_____
(Last Name) (First Name) (Middle Name)

Home Address: _____

Mailing Address: _____

Date of Birth: _____ SSN: _____ (for verification purposes only)

Home Phone: _____ Business Phone: _____ E-mail Address: _____
(if any and optional)

Attach valid picture identification (AG staff may make copy of this)